



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત
સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થાન, સુરત
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)



C/FC(47)/ 2428

Date: 14.09.2023

To,
All the Members
Finance Committee
SVNIT, Surat

**SUB: Minutes of the 47th Meeting of the Finance Committee of SVNIT,
Surat held on 12.09.2023**

Sir/Madam,

Please find enclosed the Minutes of the 47th meeting of the Finance Committee for Sardar Vallabhbhai National Institute of Technology, Surat held on 12.09.2023 for your kind perusal and comments, if any.

The comments, if any, may please be sent back preferably within 5 days to take appropriate action as per decision of the Finance Committee.

Encl.: As above

(Dr. Pramod Mathur)
REGISTRAR
& MEMBER SECRETARY -FC

Copy to:
Director



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.

MINUTES

Minutes of 47th Finance Committee meeting of the Sardar Vallabhbhai National Institute of Technology, Surat held on Tuesday, 12th September 2023 at 4:30p.m. at Sardar Vallabhbhai National Institute of Technology, Surat in hybrid mode (online & offline).

1. **Prof. Bhim Singh,** : Chairman (Online)
SERB National Science Chair & Emeritus
Professor, IIT Delhi
2. **Prof. Anupam Shukla** : Member
Director, SVNIT, Surat
3. **Mrs. Saumya Gupta** : Member (Online)
Joint Secretary (NITs)
Department of Higher Education,
Ministry of Education, New Delhi 110115
4. **Shri Anil Kumar,** : Member (Online)
Director, Finance (IFD)
Ministry of Education,
Shastri Bhavan, New Delhi 110115
5. **Prof. Harit K. Raval** : Member
Professor (HAG), Deptt. of Mechanical
Engineering, SVNIT, Surat.
6. **Dr. Namrata D. Jariwala** : Member
Assistant Professor, Department of Civil
Engineering, SVNIT, Surat
7. **Dr. Pramod Mathur** : Member Secretary
Registrar, SVNIT, Surat

At the outset the Director Prof. Anupam Shukla warmly welcome the newly appointed Chairman, BoG, Professor Bhim Singh alongwith all the members present. After the introduction and preliminary discussion following agenda items were taken up for discussion:

Item 47.01: To confirm minutes of the 46th Finance Committee Meeting held on 16.03.2023 and the resolutions adopted through Circular Agenda.

P. Mathur
14/9/2023

Reso 47.01: *“Resolved to confirm minutes of the 46th Finance Committee Meeting held on 16.03.2023 alongwith the resolutions adopted through Circular Agenda.”*

Item 47.02: To note and approve the action taken on the resolutions adopted by the Finance Committee in its 46th meeting held on 16.03.2023.

Reso 47.02: *“Resolved to note and approve the action taken on the resolutions adopted by the Finance Committee in its 46th meeting held on 16.03.2023.”*

Item 47.03: To recommend to the Board of Governors for adoption of Separate Audit Report (SAR) of the Comptroller and Auditor General of India on the Accounts of Sardar Vallabhbhai National Institute of Technology, Surat for the Financial year 2022-23.

Reso 47.03: *“Resolved to recommend to the Board of Governors for adoption of Separate Audit Report (SAR) of the Comptroller and Auditor General of India on the Accounts of Sardar Vallabhbhai National Institute of Technology, Surat for the Financial year 2022-23. Observations as indicated in SAR be followed.”*

Item 47.04: To consider and recommend to the Board of Governors to grant permission for procurement of Laser Camera with synchronization and accessories at the estimated cost of Rs.95.00/- Lakhs (including GST @18%) under DST-FIST project grant.

Reso.47.04: *“Resolved to recommend to the Board to grant permission for procurement of Laser Camera with synchronization and accessories at the estimated cost of Rs.95.00/- Lakhs (including GST @18%) under DST-FIST project grant through GeM/CPPP.*

“Resolved further to recommend to the Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and issue purchase order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP”.

Item 47.05: To consider and recommend to the Board of Governors to grant approval for initiating the tendering process through GeM/ CPPP for availing Manpower Outsourcing Service Work at SVNIT, Surat (116 Nos.) at the estimated cost of Rs.5,03,61,996/- including Taxes.

Reso.47.05: It was noted that the administrative approval for hiring of new Manpower agency was accorded by the 45th Finance Committee and 62nd BoG meeting

Graham
14/9/2023

held on 18.01.2023 and present proposal is for 116 persons for which tendering process has been initiated. After deliberation it was;

“Resolved to recommend to the Board of Governors to grant approval for availing contract for Manpower Outsourcing Service at SVNIT, Surat (116 Nos.) at the estimated cost of Rs.5,03,61,996/- including Taxes under OH-31”.

“Resolved further to recommend to the Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and issue purchase order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP”.

Item 47.06: To recommend to the Board of Governors to renew the appointment of CAG empaneled Chartered Account firm M/S SHAP & Associates, Surat for Pre Audit (Internal Audit) and Allied Services of Institute for financial year 2023-24 as per GFR-2017.

Reso. 47.06 It was noted that M/s Shap & Associates, Surat has carried out the work of Pre-audit (internal audit) and allied services for the F.Y. 2022-23 at the total cost of Rs.53100/- and offered to renew the same for the financial year 2023-24 with 30% hike in their fees. This will be first renewal and enhanced fee will be Rs. 69030/- including GST will be within estimated amount of the work. After deliberation it was;

“Resolved to recommend to the Board of Governors to approve the renewal of appointment of M/S SHAP & Associates, Surat for Pre Audit (Internal Audit) and Allied Services of Institute for the financial year 2023-24 at the total cost of Rs. 69030/- including GST.”

Item from Chair

Item 47.07.01: To consider and recommend to the Board for procurement of Laptops including software for faculty members and officers of the Institute

Reso47.07.1 It was noted that the institute has planned to provide laptop to all the faculty members and Officers of the institute to facilitate their functional requirements. This will be without any restriction of pay level. The Director may be empowered to approve indents for the same. It was advised to avoid issuance of multiple laptops to individual faculty/officer. After deliberation it was;

Member
14/9/2023

Resolved to recommend to the Board of Governors to provide laptop including standard software to all the faculty members and Officers of the institute to facilitate their functional requirements. The Director is empowered to approve indents for the same. Issuance of multiple laptop to individual faculty/officer be avoided with minimum stipulation of time required for which rules/ procedure may be framed in this regard."

The meeting ended with vote of thanks to the Chair.


14/9/2023

(Dr. Pramod Mathur)
REGISTRAR &
MEMBER SECRETARY, BOG,
SVNIT, SURAT



(Prof. Anupam Shukla)
DIRECTOR &
MEMBER, BOG,
SVNIT, SURAT

की पुष्टि
CONFIRMED




अध्यक्ष/CHAIRMAN
वित्त समिति
FINANCE COMMITTEE
स. व. रा. प्रौ. सं. सूरत
SVNIT, SURAT